



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

7/9/14

Wendy Hanssen
503 E 7th St
Muscatine IA 52761

Dear Wendy,

This letter is in regards to the 7/3/14 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Wendy needs to check items in bathroom for "Keep Out of Reach of Children" labels and place these items in a child inaccessible/child locked area.

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Wendy needs to store hose.

☐ 110.5(1)h Is kept free from litter, rubbish and flammable materials.

Wendy needs to pick up sticks and store extra propane tank.

☐ 110.5(1) Is free from contamination by drainage or ponding of sewage, household waste, or storm water.

Wendy needs to drain her wading pool.

☐ 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.

Wendy needs to update her fire and tornado drill record sheet.

☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

Wendy needs to place detector at top of 2nd story stairs and at top of basement steps.

☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Wendy needs to update her monthly drill sheet.

☐ 110.5(1)o Smoking and the use of tobacco products is prohibited at all times in the home and vehicles used to transport children. Smoking and use of tobacco products prohibited in outdoor play area during hours of operation.

Wendy needs to have compliant signs posted in transport vehicle.

Eastern Service Area –Des Moines County
560 Division St, Ste 200 Burlington IA 52601
Telephone (319) 208-5521 Fax (319) 754-4628

- ☐ 110.5(1)q All animal waste is immediately removed from the children's areas and properly disposed of.

Wendy needs to clean up and remove dog feces from back porch.

- ☐ 110.5(1)r Wading pools are drained daily and are inaccessible to children when not in use.

Wendy needs to drain wading pool and store when not in use.

- ☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

Wendy needs to show documentation of these procedures.

- ☐ 110.5(1)v The provider has written policies about responding to health-related emergencies.

Wendy needs to show documentation of these procedures.

- ☐ 110.5(2)b Certificates or training verification documentation for:

- ☐ 110.5(2)b Within the first three months of registration:

- ☐ 110.5(2)b Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. Certification will be maintained throughout period of registration. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Wendy needs to show documentation of current course completion for first aid/CPR.

- ☐ 110.5(8) Children's Files

- ☐ 110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

- ☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

Need updated physicals for T.S., K.S.

- ☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

Need for G.W., L.W.

- ☐ 110.5(8)h For each school-age child, record of a physical exam completed at the time of school enrollment or since.

Need for G.W., L.W.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 8/25/14.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **8/25/14**.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Chad Reckling
Social Worker II

MACHELLE PEZLEY
Machelle Pezley
Social Worker Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).